Tender No. NASTP/PQ-002/2023/Health Insurance



**AVIATION CITY PAKISTAN PRIVATE LIMITED (ACPPL)**

**PRE-QUALIFICATION OF (GROUP HEALTH INSURANCE COMPANIES)**

Aviation City Pakistan Private Limited, Islamabad invites application for prequalification for Group Health Insurance from experience and professionally qualified companies registered with Income Tax and Sales Tax Department. Interested firms are required to submit their sealed applications duly supported with the below mentioned information / documents in following categories:

**Category : Health Insurance Companies**

**REQUIREMENTS:**

1. Profile & Organizational Structure
2. List of Directors & Key Personnel
3. Company should be into Health & Life Business for at least 5 years
4. Valid NTN / GST Registration Certificates required with the documents
5. List of Corporate Clients along with certificates
6. Affidavit on stamp paper of Rs. 100/- duly attested by the oath commissioner that the firm is not black listed and is not tax defaulter, etc.
7. This Advertisement is also uploaded on the both website of PPRA (<https://www.ppra.org.pk/>) and on NASTP website (<http://nastp.gov.pk>)
8. Pre-qualification documents are immediately available on PPRA and NASTP websites and may also be obtained free of cost against written request through email at scm@nastp.gov.pk on any working day (Monday to Friday) during Business hours till 21/09/2023
9. NASTP will not be responsible for any cost incurred in submission of documents
10. The documents must reach to Director Supply Chain Management, NASTP Corporate Headquarters, Alpha Techno Square, Nur Khan Base, Chaklala Rawalpindi on or before 22/09/2023 at 1100 hours as per specifications mentioned in pre-qualification documents.
11. Pre-qualification tender will be opened by a committee on the same day i.e. 22/09/2023 at 1130am, in the presence of bidders or their authorized representative who wish to attend the bid opening process.
12. NASTP – ACPPL reserves the right to reject any or all applications as per PPRA rules.

**Manager Supply Chain Management NASTP (ACPPL)**

**NASTP Alpha Techno Square, Nur Khan Base, Chaklala, Rawalpindi**

**DOCUMENTS FOR PREOUALIFICATION OF (GROUP HEALTH INSURANCE) INSURANCE COMPANIES (TAKAFUL & CONVENTIONAL)**

**INSTRUCTIONS FOR APPLICANTS**

The Applicants are required to go through the criteria attached herewith and submit the applications as per criteria for each category separately.

1. Firms securing 80% points/marks for each category out of evaluation criteria shall be considered for Technical qualification.

2. The words "Prequalification of insurance companies “(category Group Health Insurance)" shall be clearly written / marked on each sealed envelope separately.

3. Concealment of facts / misinformation will be sufficient cause for disqualification.

4. Applicants submitting incomplete/conditional applications will not be entertained.

5. Any cutting over writing must be authenticated by the authorized person.

6. The Applicant should undertake to abide by the standard terms and conditions of the organization.

7. Status of the firm, Documentary evidence should be attached.

8. NASTP reserves the right to de-list any or all firms as per relevant provision of PPRA Rules.

9. Relevant evidences of each category are to be attached; otherwise no marks will be awarded.

10. NASTP can discuss the technical modalities and seek further information/ clarification/ documents, if required.

11. NASTP at its discretion can change the criteria as per requirement across the board as per relevant provision in PPRA Rules 2004.

12. NASTP reserves the right to get evidences verified from the concerned issuing authorities.

13. Applications without documents for mandatory requirements will not be considered.

14. Applicant must have capacity & capability to provide Services for the purpose.

15. Applications of firms not submitting complete documents/ not fulfilling the eligibility criterion will not be considered.

16. The procuring agency reserves the right to reject all applications as per relevant provision in PPR Rules 2004.

17. A firm with poor performance in any organization or multinational companies during the last two years will not be considered.

18. Applicants will be informed in due course about the results of the evaluation of applications.

19.NASTP reserves the right to accept or reject all of the applications and to annul the prequalification process any time

**Manager Supply Chain Management**

**NASTP ACPPL
NASTP Alpha Techno Square**

**Chaklala Rawalpindi,
0333-5521496**

**HEALTH INSURANCE**

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| **EVALUATION CRITERIA FOR HEALTH INSURANCE COMPANIES** |
| **S.NO** | **PARAMETERS** | **MARKS** | **CRITERIA** | **DESCRIPTION** | **DOCUMENTS REQUIRED** |
| 1 | No of working years | 10 | Minimum 05 years | 05 Marks for mandatory 01 mark for each subsequent year | SECP Letter / any other valid document |
| 2 | No. of Panel Hospitals | 10 | Minimum 200 hospitals | 01 Mark=20 hospitals | List of Panel Hospitals dully signed & stamped  |
| 3 | Hospital’s feedback | 10 | Minimum 10 Good | 01 mark=01 Good | Proof |
| 4 | External Rating by PACRA/JCVER-VIS | 10 | Minimum “AA” | AA=6, AA+=8, AAA=10 | Website print duly signed & stamped |
| 5 | Number of Corporate Clients | 10 | Minimum 50 Clients | 05 marks for Mandatory, 01- for additional 50 Corporate Clients | Annual Audited Report (Last year) pages where this declared duly signed and stamped |
| 6 | Average number of insured Members per Client | 10 | Minimum 500 | 05 marks mandatory, 01 mark for additional 100 insured members  |
| 7 | Average number of settled claims during last 3 years | 10 | Minimum 1,000 | 05 marks Mandatory, 01 mark for additional 1,000 settled claims |
| 8 | Gross premium written for 2020 till date | 5 | Minimum 1,000,000,000 | 03 marks for mandatory, 01 mark for additional 10 million |
| 9 | Average Gross premium written for last 03 years | 10 | Minimum 1,000,000,000 | 05 marks for mandatory, 01 mark for additional 10 million |
| 10 | Net worth of the Company | 10 | Minimum 500,000,000 | 05 marks for mandatory, 01 mark for additional 5 million |
| 11 | Average TAT of claims settlement (days) | 5 | Minimum 05 days  | 05 days = 5, 06 days =4, 07 days = 4, 08 days = 02, 09 days=01, 10 days =0 |
| **Total** | **100** |  |  |  |